

Automobile Salvage Appraiser - Title Clerk

American Freedom Insurance Company (AFIC) is a leader in the nonstandard automobile insurance industry. We are an expanding midsized, profitable company doing business in Illinois, Indiana, Pennsylvania, Tennessee, and soon in Texas. We are seeking a dedicated candidate to contribute in a fast paced and growing organization. AFIC is a financially strong "A+" Superior rated insurance company by A.M. Best.

This position is located in Mt Prospect – A northwest suburb of Chicago.

Job Description:

- Control inventory of salvage total loss vehicles using Excel spreadsheet
- Secure Guarantee of Title and Copy of Title
- Negotiate to sell Vehicles at the highest price possible at the Copart auction or other favorable alternative
- Manage checks received and collections from Copart Auto Auction
- Ensure salvage records are maintained in the ImageRight Claim software system
- Provide Power of Attorney as necessary to sell vehicle
- Other duties as assigned.

Qualifications:

- 2 years of auto insurance claim work experience preferred
- Experience with vehicle history searches, titles, and liens
- Good automotive knowledge especially an idea of vehicle values
- Understand salvage process
- Good judgment
- Knowledge of total loss claim practices
- Proficiency with technology, primarily Microsoft Outlook, Word and Excel

The Position:

- Regular Full Time (40hrs per week) 8am-5pm Monday-Friday, Occasional Sat
- Competitive Salary
- Attractive Health Insurance Plan -- United Healthcare HSA, PPO or HMO
- Individual Vision and Dental Plans
- 401K - with company contribution of up to 4% of salary
- Paid training by Claim Appraisal Personnel
- Vacation & Holiday Pay
- Business Casual Work Environment

Please provide your salary requirement along with your resume.

Visit www.americanfreedomins.com for more information.