

Bilingual Spanish Auto Insurance Claim Adjuster

American Freedom Insurance Company (AFIC) is a leader in the nonstandard automobile insurance industry. We are an expanding mid-sized, profitable company doing business in Illinois, Indiana, Pennsylvania, Tennessee and soon Texas. We are looking for a dedicated candidate to contribute their skills in a fast-paced and growing organization. AFIC is a financially strong "A+" Superior rated insurance company by A.M. Best. This position is located in Mt Prospect – A northwest suburb of Chicago.

Key responsibilities include:

- Investigate, evaluate, dispose, and settle claims with moderate supervision including the investigation, determination and evaluation of coverage, liability and damages, and the setting of proper reserves
- Exercise proper judgment and decision making to analyze the claims exposure to determine the proper course of action and to appropriately settle the claim
- Control claims costs and expenses to the extent possible
- Interact extensively with various parties involved in the claim process
- Document and communicate claim activity timely and effectively and in a manner which supports the outcome of the claim file
- Identify process improvement opportunities to increase effectiveness and efficiency
- Maintain an effective and organized operation
- Other duties as assigned

The ideal candidate will have:

- Minimum 3yrs personal lines auto claim processing or adjuster experience
- Bachelor's degree **required**.
- Exceptional customer service skills and the ability to identify potential fast track claims
- Experience negotiating and settling automobile claims
- **Proficiency with technology**
- Excellent oral and written communication skills
- A responsible and conscientious nature
- Superior coverage analysis and confirmation skills
- Good problem-solving aptitude
- Bilingual - Spanish
- Attention to detail and excellent quality of work

The Position

- Full Time M-F 8am-5pm CST; Occasional Saturday
- Competitive Salary
- Attractive Health Insurance Plan -- Blue Cross Blue Shield HSA, PPO or HMO
- Individual Vision and Dental Plans
- 401K - with company contribution of up to 6% of salary
- Paid training by Claim Department
- Vacation & Holiday Pay

Please provide a copy of your resume along with your salary requirement to Careers@americanfreedomins.com